



PERSONAL DETAILS

Family name _____
 Given name _____
 Date (dd/mm/yy) ____/____/____
 Gender Male Female
 Country of birth _____
 Nationality _____
 Passport number _____
 Type of visa
 Student Tourist Business
 Working Holiday Dependent Other
 From which country are you applying for a visa:

 E-mail address:

Address in home country:

 Phone number in home country _____
 Address in Australia (if known):

 Phone number in home country _____
 Phone number in Australia (if known) _____
 Highest level of school completed:

 Level of English _____

COURSE DETAILS

Course applying for:
 General English
 Evening General English
 English for Academic Purposes
 IELTS Preparation
 Start date (Mondays) ____/____/____ (dd/mm/yy)
(We will advise if the start date cannot be a Monday due to public holidays)
 OSHC (only for student visa holders) Single Family
 For students who wish to study more than one course:
 Course 2 - Name of second course _____
 After studying at ELSIS do you intend to do another course in Australia?
 If yes, which course do you intend to study? _____

Cambridge Preliminary English Test - PET (20hrs per week)
 Cambridge First Certificate in English Preparation - FCE (20hrs per week)
 Cambridge Certificate in Advanced English - CAE (20hrs per week)
 English for Nursing
 English + Nursing Program
 Number of weeks _____
 Number of weeks _____ Start date (Mondays) ____/____/____
 Yes No
 Institution _____ Start date ____/____/____

ACCOMMODATION DETAILS

Do you want ELSIS to arrange accommodation for you?
 yes no
Students under 18 years of age please check our Fees list for terms and conditions for homestay. Accommodation will not be arranged until full payment and flight details are provided.
 Number of weeks _____ Start date (Mondays) ____/____/____
 What type of accommodation do you want?
 Homestay Residence (only for students 18 years and over)
 Homestay details
 a) Single Twin (only available for 2 friends with same starting dates otherwise single room rates apply)
 b) Do you have any allergies? yes no
 If yes specify _____

c) Do you have any health problems? yes no
 If yes specify _____
 d) Can you share with a family who have children under 5 years old?
 yes no
 d) Can you share with a family who have pets?
 yes no
 e) Any special request? yes no
 If yes specify _____
 Do you require airport pick up? yes one way round trip no
 Flight arrival details : date ____/____/____ time ____:____ number _____
 f) Do you smoke? yes no

Flight details must be provided a minimum of 2 weeks before arrival date. Accommodation will not be arranged until full payment and flight details are provided.

PAYMENT DETAILS

Enrolment fee	AUD _____
Tuition fees _____ weeks	AUD _____
Exam fee	AUD _____
Overseas Student Health Cover	AUD _____
Accommodation placement fee	AUD _____
Accommodation _____ weeks	AUD _____
Airport pick up	AUD _____
Guardianship fee _____ weeks	AUD _____
(for under 18 years old only)	Total AUD <input type="text"/>

CONDITIONS OF ENROLMENT

Cancellation Policy

For the purposes of this policy a course is defined as the number of modules/weeks that have been pre-paid at ELSIS.

Tuition

- The application fee is not refundable.
- At least 4 week's written notice is required prior to commencement of the course: full refund of the tuition fee.
- Less than 4 week's written notice prior to commencement of the course, a cancellation charge equal to the 25% of tuition will apply.
- No refund is payable after you have commenced studying at The College.
- If the visa application has been denied, a full refund of tuition fee and accommodation fee (if a placement has not been made) will be made provided The College receives a copy of the Australian Embassy rejection letter.
- Course materials and OHSC fees are refundable if cancelled prior to course commencement. Once a student commences class a partial refund may be applicable.
- Course fee is not transferable to another person or institution.
- Refund will be paid within 4 weeks after the college receives a written claim.
- If The College cannot offer the enrolled course, the student is entitled to a full refund (paid within 2 weeks of notification)
- This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws.
- The information provided in this enrolment form may be made available to Commonwealth and State agencies.

Airport Transfer

No refund will be made if the student fails to notify The College of their flight details or any change of details two working days before arrival or if the student is not at the meeting point at the expected time.

Transfer of Fees

All fees are non-transferable, either between students and/or faculties of ECA. No monies paid to an individual faculty within ECA can be used for

ELSIS BANK DETAILS

Bank name	HSBC Bank Australia Limited
Branch	Bondi Junction Branch
Account name	Education Centre Of Australia Limited
Account number	050 127 001
Branch number	342 078

ELSIS CONTACT DETAILS

Level 2, 545 Kent Street, Sydney 2000. NSW. Australia
Phone: +61 2 92833601 - Fax: +61 2 92833601
All applications to: admin@elsis.edu.au
www.elsis.edu.au

another faculty within ECA. For example monies paid to ELSIS English College are not useable for Professional Year Program, Zenith Business Academy or Victoria University should the student wish to change courses.

Accommodation

- In conformance with the Australian Immigration Law, Elsis organises proper accommodation and guardianship for students under 18 years old for the whole period of their course.
- No refund will be made on the accommodation placement fee.
- 4 week's written notice: full refund on accommodation fee.
- Less than 4 weeks written notice or if placement has been made: a cancellation charge equal to 2 week's accommodation will apply.
- If you wish to terminate your homestay at any time, you are required to give 2 week's notice.
- Special cancellation fees may apply for other accommodation arrangements.
- Guardianship fees are non-refundable.
- An \$80 amendment fee applies to all changes made to accommodation bookings after the commencement date of the course.

Please Note

Refunds will be paid to the person who entered into the contract or, if this person enrolls through a representative and gives us written permission, the refund can be paid through his/her representative. Money will be refunded in the currency it was paid in.

Terms

- The College reserves the right to change start dates, course curriculum, course timetables and any programs at any time.
- All prices are stated in Australian Dollars (AUD \$) and are subject to change without notice.
- The College is closed on official public holidays
- 10% Goods and Services Tax (GST) has been added to Airport Transfer, Accommodation, Placement Fee, and Examination Fees.
- All Campuses are fully accredited by NEAS.

Publicity Photos

- ELSIS reserves the right to use photos taken around ELSIS for publicity

DECLARATION

I have read and accept the conditions of enrolment of the English Language School in Sydney and hereby authorize the college to apply the money payable by me in accordance with these conditions.

Signed _____ Date ____/____/____

Agent Name (if applicable) _____

How did you find out about us: _____

